

Parcel Workgroup Meeting Minutes
July 1, 2010
9:00 AM – 11:30 AM



Attendees:

Anne Kawalec	Ada County Assessor
Chris Corwin*	Blaine County
Donna Pitzer	Bureau of Reclamation
Gail Ewart	Idaho Geospatial Office (IGO)
Gary Wilbert	Idaho Power (IPCO)
Jack Clark	Ada County
Jeff Servatius	Idaho Tax Commission
Michael Ciscell	Idaho Department of Water Resources
Michele Porter	Bureau of Land Management
Sarah Higuera	Canyon County
Walt Bulawa	Idaho Tax Commission
Wilma Robertson	Idaho Geospatial Office (IGO)

* Connected via phone and GoToMeeting

Introductions and Logistics

TIM Updates – Gail Ewart

GIS Forum in Pocatello on June 24, 2010: The GIS Forum was a success, although poorly attended remotely by people in the Treasure Valley. The first Land use/Land Cover (LU/LC) TWG took place, as well as the second of three structures source steward meetings that are held around the state. Pete Crosswell and Bill Masters will integrate the information collected during those meetings and share a stewardship plan in about a month from now.

Executive Strategy Session on Data Sharing: As a follow-up to the Executive Strategy session held on June 1, 2010, Gail prepared a two page business case for the Cadastral Framework. This information in this document was based on a 2009 study that researched the cost, benefit and asset value for cadastral framework data in Montana. A second executive strategy session is being planned, and should also include a number of county assessors. Governor Otter will give a presentation at the next assessor's conference. Mike Gwartney, the director of Administration, is trying to set up a meeting with Governor Otter so Gail can advise him personally.

ITRMC News: Bill Reynolds is now a member of ITRMC. Governor Otter, who was present at the last ITRMC meeting, mentioned the importance of information. Jimae Haynes of Boise City has won GIS Professional of the Year Award. GIS getting more visibility in the right places.

Federal Parcel Working Group – Donna Pitzer

Doug Vandegraft is the Federal Parcels Group Chair, and Donna is now a member of this Group. The next meeting will take place sometime after the ESRI meeting this summer. The first action will be to assess where federal agencies are with their parcels data.

Parcel Standards – Parcel Standards Sub-Committee

We discussed version 0.1 of the Idaho Parcel Framework Standard. Specifically we discussed the following items:

- The subcommittee could not agree on the definition of a parcel. They plan to present Anne with 5 options and have her pick the one she likes.
- The parcel framework layer will be disseminated in 9.3 or 9.3.1 file geodatabase
- The standard states that data providers are “encouraged” to provide metadata. This should be changed so that a limited amount of metadata (as described in ITRMC Standard S4220, see <http://itrmc.idaho.gov/psg/s4220.pdf>) is mandatory, and that additional metadata is encouraged.
 - When you use ArcCatalog to create data, the mandatory information is printed in red font.
 - Each county should describe their process information (i.e. GPS, survey, COGO?).
 - Bruce Godfrey uses tools for the roads and structures layer that integrates metadata from multiple sources
 - The SIG has a metadata group with standards for layers in Ada County that defines the minimum requirements.
 - Action item: compare ITRMC metadata against “red fields” in ArcCatalog
 - May need to do metadata in two phases where the first phase is very minimal metadata and the second phase adds more metadata to that.
 - There are a variety of existing metadata editing tools, some of them non-ESRI that could be used by potential source stewards that do not have ESRI software
- A standard needs to be vendor neutral and all references to ESRI should be removed
- Jack Clark mentioned that IDTM83 is now called “Idaho Single Zone Coordinate System”. Update in standard.
- The headings for optional and required attributes and graphics seem misaligned with the information following those headings. This needs to be reformatted.
- One of the elements of the LULC framework is land tenure which may need to be subdivided into (1) who manages a given piece of land and (2) the management strategy for a given piece of land. Given the relationship between the work commencing under the LULC framework and the Parcels element, it is important to have a “super TWG”, possibly this fall during GIS week, to discuss how both elements relate to each other.
 - Prior to GIS week the IGO is planning a Framework Leadership Team (FLT) meeting that includes all framework chairs and element leads.
- Michael mentioned that some time in the future we need to talk about subsurface management. Some counties, as well as State, Forest Service and the BLM are collecting this type of data.
- Chris Corwin asked how the standard recommends mapping condos and mobile homes. The standard does not provide this detail and leaves it up to the counties to define those standards themselves.
- The product described in the current standard is one feature dataset with multiple feature classes (one for each County, plus state and federal parcels). However, the vision for this dataset is just one seamless layer for the entire State. The product with multiple feature classes described in the standard presented at the meeting today is an invaluable dataset that needs to be created and used to find conflicts and errors between data from different data sources.
- The current standard needs to be scrubbed of any references to process steps and only contain a description of the end product.
- Talk about stewardship during the next meeting.

Next Meeting

The next Parcels TWG meeting is on August 5, 2010.