

Parcel Technical Working Group - DRAFT
September 5, 2013



Attendees:

Anne Kawalec - Ada County
Jeff Servatius - Idaho State Tax Commission
Bill Farnsworth - Office of the CIO
Michael Ciscell - Idaho Department of Water Resources
Wilma Robertson - Idaho State Tax Commission
Nicole Hanson - Idaho Department of Transportation
Dixie Booker-Lair - Idaho Department of lands

1. Welcome and introductions

2. Minutes and action items from July 18, 2013 Parcel TWG

- There were no comments on the draft minutes for the July parcel meeting. Motion to approve the minutes passed.
- Review of action items from July 18, 2013 meeting:
 - Bill was going to make changes to the Parcel Stewardship document and send to Parcel TWG group members. This has been put on hold until data steward/data source/etc. definitions are approved by the IGC-EC so those definitions can be properly referenced in the Parcel Stewardship document.
 - Bill was going to send a link for the Access Idaho beta site to parcel TWG members. Bill has done so, and has received feedback from a number of people.
 - Wilma worked with Sally Brevick to update the vision statement on the GIO website.

3. Highlights from the Assessor's conference in Kellogg, Idaho

- Jeff gave the following update about the conference
 - James Zehner talked about the NAIP 2013 flight. Bill also elaborated on that subject.
 - Jeff talked about an update to Idaho Statute 63-215 that will now require taxing districts to include contact information with their application.

- Jeff showed the assessors where they can find taxing districts and maps as well as annexation information on the tax commission website.
- Wilma talked about GIS classes offered by the tax Commission. She then talked about the need for mapping exempt parcels based on the discussion about this topic during the July 18 parcel TWG.
- Wilma offered a side-by-side comparison of parcel sharing efforts by the tax commission (interactive web services) and department of Administration (downloadable GIS data).
- Kevin show-cased his mobile applications, tax map application and county websites.
- Bill gave an update about his parcel sharing project and the sharing of parcels with fire and federal agencies. Then Bill showed the beta site developed by Access Idaho and commented on the surveyor/GIS legislation.

4. Parcel sharing projects news

- Nez Perce county has a signed MOA and the commissioners in Kootenai county are close to signing a MOA
- Bill mentioned that Bob has been updating parcel data to make sure that data is not older than 6 months as specified in the MOA's
- Data for Shoshone County has been added
- No data from Payette county yet. If it comes it will probably come in line format (not polygon) and possibly as a .dwg instead of a shapefile. Bill is considering having this as an "as-is" dataset. We did not discuss yet whether this is a good idea or not (and some of us may think it is not).
- Bill did not receive the MOA from Jerome County yet.
- There have been no new developments on the Access Idaho Website. The current hold-up is Bill who needs to send comments and information to Access Idaho.
- Sherree Merritt has been working on a database for Access Idaho
- Bill expects that the website (including the pay-for-comprehensive dataset) will be up and running before Access Idaho gets busy again with the results from the next legislative session.
- There is now a data sharing agreement between FEMA and the office of the CIO
- A number of fire agencies were able to get parcel data from the office of the CIO, even though the MOA's were not signed yet.

5. Parcel standard: should we add fields that summarize assessment categories?

- We started this discussion in response to questions from Nancy von Meyer about whether a parcel is residential, commercial, bare land, etc. This is information that can be derived from the secondary assessment codes (which are the CATEGORY1, CATEGORY2, etc. fields in the standard).
- Michael mentioned that it is better not to make derived information part of the standard since people can write their own queries to pull it out (in a discussion after the TWG meeting it was suggested that perhaps Bill's Access Idaho page can have a "tips and tricks" section where people can read suggestions about how to query certain types of information).

6. Goals and objectives of the parcel TWG

- Anne mentioned that there is a difference between "goals" and "objectives". During this meeting we simply "brain-stormed" actionable items based on each of the items in our vision.
- The vision is written in italic font, followed by comments generated during this parcel TWG. *Idaho has a statewide parcels base map that is...*
 - *Mutually beneficial to both the data producers and the data consumers.*
 - We need to maintain, update and adhere to a Parcel standard that works for both producers and consumers
 - There needs to be a feedback mechanism that makes sharing parcels beneficial for the data producers. For example by reporting errors.
 - Data needs to be shared in a way that is beneficial for both consumers and producers
 - Make sure that the parcel exchange standard also works for the county that provides the data: they can consume their own data in standardized format (if that is a benefit to them).
 - *As complete as possible in terms of spatial coverage, spatial accuracy and completeness of attributes.*
 - We need to work towards better control for data producers: improve CadNSDI, advise how to deal with alignment issues
 - We commented that there has not been a Cadastral TWG for a while and it would probably be good to start having those again.
 - Encourage the mapping of exempt land
 - Provide GIS support and advise to counties that need it
 - *Secure and appropriately shared*

- Continue developing Bill's Access Idaho website to share information
- Implement and document security procedures. Update those as technology changes
- Document who is sharing what with appropriate sharing agreements
- Complete the Parcel Stewardship Plan
- Define data steward, data source, etc. as soon as those definitions have been approved by IGC-EC.
- *Continually maintained and improved*
 - Encourage the mapping of exempt land
 - At county level: GIS support
 - Describe update cycle in Parcel Stewardship document/MOA's
 - Update parcels at a frequency equal to, or greater than, once every 6 months.
- *Standards based*
 - Maintain, update and adhere to parcel standard that works for both data producers and consumers
- Wilma, Anne, Michael and Nicole will meet prior to the next parcel TWG to further flesh out the goals and objectives.

7. Other business

- Bill mentioned that the Department of Administration will purchase the hard drives with the new NAIP 2013 data once it becomes available. Those drives will probably first be sent to Inside Idaho so they can stand it up as a service. The drives will probably be shipped to Boise where it can be shared among other agencies.
- Bill signed National Information Sharing Consortium MOA which will help the sharing of information between States. Similarly, Bill is talking to Oregon and Washington to work on a tri-state agreement.
- Bill mentioned that the legislation proposed by surveyors clarifying a number of definitions that relate to GIS has been dropped for now.

8. Next parcel TWG meeting is on Thursday October 10 from 9:00-10:30 AM